

# UCCSN Board of Regents' Meeting Minutes January 5-6, 1903

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Reno, Nevada

January 5, 1903

The Board of Regents met at the Office of the Washoe County Bank at 7:20 o'clock P.M., January 5, 1903. Present J. N. Evans and W. W. Booher and Richard Kirman. The meeting was called to order by Regent Booher.

Upon motion of W. W. Booher, seconded by Richard Kirman, J. N. Evans was elected President of the Board.

Upon motion of W. W. Booher, seconded by Richard Kirman, Geo. H. Taylor was elected Secretary of the Board.

The following resolution was unanimously adopted:

WHEREAS, several citizens have given currency to the totally

unfounded report that a member of the faculty had taken money for his vote on Election Day in November, 1902;

THEREFORE, BE IT RESOLVED, by the Board of Regents, that not only is the report utterly unfounded, but it is not possible that any member of the faculty is so lacking in moral character as to do such a thing as has been charged. They are, without exception, above reproach.

WE THEREFORE, desire to record our unswerving confidence in each and every member of the faculty.

Upon motion of Regent Booher, seconded by Regent Kirman, Professor Henry Thurtell was granted a leave of absence for the month of April for the purpose of attending the Golden Wedding of his father and mother.

It was moved, seconded and carried, that President Stubbs be granted a leave of absence in January for ten days to attend a meeting of the Live Stock Association at Kansas City to deliver an address for the University.

The following report of the duties of Professors and Instructors was read and approved:

President's Office

Nevada State University

December 29, 1902

To Professors and Instructors:

I hand you herewith a copy of the duties of each of the standing committees.

These have been written out in order to secure uniformity of action by all of the Professors of the faculty. I think these are correct and they will be observed for the opening of the present term.

There are two questions which I have answered which I am not sure are expressed in the best way, but I think the answers are in accordance with the expressed wish of the faculty, although I do not find it written down in the register. In any event, this ruling will stand until the faculty comes together and passes upon the questions.

The answers are: First, that students who fail in an examination in the Fall term, and the subject is not continued

in the Spring term, will have the opportunity to pass off the subject either at the re-examination in January, 1903, or in September, 1903, or both. They will, of course, be classified according to the conditions which they have. Furthermore, as a student who fails in two-fifths of the hours required of him loses the right to continue in the University, the question seems to be properly safeguarded.

The answer to the second question is, that students who fail in the first term and the subject is continued the second term, shall be allowed to continue the subject if, in the judgment of the Instructor, the subject has been faithfully performed and there is any chance for the student to reform. In respect to this point, Instructors are requested to be very careful.

These rules and instructions have had constant regard to the action of the faculty as laid down in the fourteenth annual register; and the Professors and Instructors are expected to familiarize themselves with the instructions as recorded in the register.

At the beginning of the semester, several meetings of the faculty will be held to consider what changes shall be made

in the forthcoming register.

Very respectfully yours,

J. E. Stubbs

President

These committees will act as whole committees. Chairmen will not act for their committees.

#### Duties of the Standing Committees

I

#### On Student Affairs

Committee: Dean Thurtell, Professors Lewers, Wilson, Church,

Young and Superintendent Brown.

1. It shall be the duty of this Committee to consider all serious infractions of the regulations of the University and to inflict proper punishment on offending students.
2. This Committee shall keep a record of its actions in all

cases.

3. The Committee shall, through its Chairman, make known its decision to the student or students.
4. When the Committee thinks it necessary, it may report to the President.

## II

### On Classification

Committee: Dean Thurtell and Professors Wilson and Frandsen.

1. To classify all new students according to the report of the Committee on Admission and Accrediting of Schools.
2. To promote and classify all students in accordance with Rule I under "Promotions by Examination".
3. To enforce Rule II under "Term Conditions".
4. To enforce Rule III under "Entrance Conditions".

5. To enforce Rule IV under "Hour Requirements". Action to be taken in full Committee and records kept of the Committee's decisions.

### III

#### On Admission and Accrediting of Schools

Committee: Professors Church, Cushman, de Laguna and Wier.

1. To accredit the Schools and Teachers of the State as far as they desire it.
2. To receive all new students either by examination or credentials, and to assign them to the "School" desired.

### IV

#### On Examinations

Committee: Professors Doten, Adams and Wheeler.

1. To examine all students applying for admission to the University or High School sent to it by the Committee

on Admission and Accrediting of Schools.

2. To report result of examinations to Committee on Admission and Accrediting of Schools.

V

### On Conditions and Re-Examinations

Committee: Professors Young, Kennedy and Darling.

1. To have charge of all conditioned students.
2. To see to it that the rules concerning re-examinations to remove conditions are observed by the members of the faculty.
3. The Chairman shall approve all reports of re-examinations and file them with the Office Secretary.

VI

### On Debating and Literary Societies



Committee: Professors Cushman, Frandsen, de Laguna and Wier.

1. To have a supervisory relation to all Literary Societies

and to advise them in all matters pertaining to their

welfare.

2. To have charge of University debates and to use every

means to make them profitable.

## VII

### On Athletics

Committee: Professors Wilson, Blessing and Kennedy.

1. Athletics have an official standing in the University and

are therefore subject to advice and regulations.

2. To supervise and regulate athletic events on behalf of

the faculty.

3. To cooperate with the Committees of the Student Asso-

ciations in regard to all kinds of athletics.

On Theses and Courses of Study

Committee: Professors Louderback, Winkle, Frandsen, Blessing  
and Adams.

1. To make out and submit regulations pertaining to thesis requirements for graduation.
2. To enforce these regulations after their approval by the faculty.
3. To prescribe the rules under which the degrees of Master of Arts, Master of Science, Mining Engineer, Civil Engineer and Mechanical Engineer may be obtained; and when approved by the faculty to enforce these rules.
4. To match the courses of study and to recommend to the faculty from time to time such changes as they think desirable.

## On Library and Publications

Committee: Librarian Dexter, Professors Church and Adams.

1. To have charge of the Library and to recommend the purchase of books and supplies.
2. To have charge of all University publications.

X

## On Graduation and Honors

The faculty as Committee of the Whole.

XI

## On Military Affairs

Captain Chas. J. Boyd, Professor of Military Science and  
Tactics.

XII

## On Schedule and Records

Committee: Professors Lewers, Louderback and Doten.

1. To prepare a schedule of recitations before the opening of each term.
2. To make a permanent schedule as soon as it is practicable.
3. The records shall be in charge of the Office Secretary.

## XIII

### In Charge of Buildings and Grounds

Superintendent Richard Brown

1. Buildings and Grounds are in charge of Richard Brown as Superintendent.
2. To have charge of all Janitors and Laborers and to see that their work is performed neatly and punctually.

3. To inspect each building once a week and toilets three times a week.
4. To keep an accurate account of the expense of each building, labor, gas, electric light, fuel, repairs, and to report the same to the President each month.
5. To perform such other duties as may be assigned him by the President.

#### XIV

#### Editorial Board

Committee: Professors Church, Louderback and Adams.

1. To cooperate with the Editor in publishing the faculty paper known as the "University of Nevada Bulletin".

#### Attention is Called

1. To admission of special students, page 25, 14th register.
2. Every candidate for Freshman Class, except in the School

of Commerce, is required to have Elementary Physics.

#### Duties of the Registrar

1. To be the channel of all official communications between the President or the faculty and the students.
2. To have charge of diplomas, commissions and all other official papers, except such as pertain to the Office of the Secretary of the Board of Regents.
3. To certify to the record of students who wish an honorable dismissal.
4. To receive all fees from students and to pay them over to the President at the end of each month.
5. To be Secretary of the faculty and to keep an accurate account of its meetings.
6. To have charge of the Book Store as Agent of the President, to keep an account of business done each month, and to report the same to the President.

7. To direct the keeping of the records by the Office

Secretary.

8. The Assistant Office Secretary shall perform such duties

as shall be assigned her by the Registrar.

#### Duties of the Master of Lincoln Hall

1. To have charge of all the boys in Lincoln Hall and to

enforce such regulations as are necessary to their

welfare.

2. To have constant regard to their physical, intellectual

and moral welfare.

3. To enforce regulations with regard to study hours and

hours of recreation.

#### Duties of the Mistress of the Cottage

1. To take care of the young ladies with the interest of a

mother. To be responsible for intellectual, social and

moral welfare.

2. To see that they study regularly and diligently.
  
3. To supervise their social life and to cultivate in them the advantages and obligations of good manners and morals.
  
4. To take care of the house and the property.